



Form  
CG-8  
Revised 3-04  
SF-45387

# Indiana Annual Bingo and/or Pull Tab License Financial Report

Do Not Write Above

This report must be filed by the 10th day of the month in which your license expires.

Organization Name (Please type or print)			
Street Address of Principal Office (Do not enter a P.O. Box Number)			
City	State	Zip Code	County
Organization Telephone Number (      )		Taxpayer Identification Number (TID)	
Number of bingo events held during the 12-month accounting period: _____		Average attendance of each bingo event: _____	

## Report Information

This report should show all financial and accounting activity related to your Annual Gaming License. The accounting period is a 12-month period; the year-end will always occur one month prior to the end of the gaming period. For example, if your license expires 5/31/98, then your accounting period will be from 5/1/97 to 4/30/98. **This financial statement will reflect your organization's accounting period and not the licensing period.**

Enter your accounting period: From \_\_\_\_\_ To \_\_\_\_\_

**NOTE:** You **must** include a copy of your bingo event program (e.g. flyer listing the games at your bingo event) with this financial report. This should include the number of regular and special games and the cost of the game/event.

Have you attached a copy of your bingo event program? Yes ☐ No ☐ If you answered no, attach an explanation.

## Ending Inventory Statement

### Section A

Enter below the ending inventory of your pull tabs, punchboards and tip boards as of the last day of your accounting period. Attach Schedule CG-INV if additional space is needed. **NOTE: Your license cannot be issued unless this information is provided.**

Name of Game	Number of Boxes Remaining	Serial Number of Game	Name of Manufacturer/Distributor

## Income and Expense Summary

### Gross Income

#### Income Sources:

Bingo .....	1	
Pull Tabs .....	2	
Punchboards .....	3	
Tip boards .....	4	
Raffles .....	5	
Door Prize .....		
Concessions .....	7	
Other Gross Income .....	8	

(Attach itemized sheet or listing)

### Section B

#### Totals

**Total Gross Income** \*add lines 1-8..  
\*This amount will be used to calculate your fee.

**Total Expenses** from line 23 .....

**Total net proceeds available for charitable purposes (A minus B) .....**

A	
B	
C	

### Expenses

#### Prizes/Payouts:

Bingo .....	9	
Pull Tabs .....	10	
Punchboards .....	11	
Tip Boards .....	12	
Raffles .....	13	
Door Prize .....	14	

#### Supplies and Purchases:

Bingo Game Supplies .....	15	
Pull Tabs, Punchboards, and Tip Board Purchases .....	16	
Other Purchases .....	17	

#### Miscellaneous Expenses:

Rent to Independent Lessor .....	18	
Rental of Tangible Personal Property (i.e. chairs, tables, roulette wheel, bingo blower, etc.) .....	19	
Advertising .....	20	
Concessions .....	21	

Other Gaming Related Expenses


**Total Expenses:** Add lines 9 through 22. Enter here and on line B of Section B .....

22	
23	

\*\*\*Do not alter lines on this form.

The following is considered Bingo Income: Hotball, Pickle Jar, Cookie Jar, etc.

The sales of Daubers or other retail sales should be listed on Line 8. (Please list sources)

**Charitable Contributions Information**  
**These amounts must have been earned from your Charity Gaming proceeds.**

24. Net proceeds from line C of the Income and Expense Summary, Section B, page 2 .....	24.	
25a. Amount from Line 24 <u>distributed</u> for charitable purposes .....	25a.	<div style="display: flex; align-items: center; justify-content: center;"> <div style="width: 20px; height: 20px; background: repeating-linear-gradient(45deg, transparent, transparent 2px, black 2px, black 4px);"></div> </div>
These contributions <u>must</u> be made to organization(s)/(individual(s) other than your own. Details of these contributions need to be reported on Schedule CG-DIST.		
25b. Amount from Line 24 <u>retained for and/or spent on your organization</u> .....	25b.	
These funds must have been used for the lawful purpose of your organization.		
c. Add the amounts from Lines 25a and 25b and enter total here .....	25c.	
26. Undistributed balance (Line 24 minus Line 25c) .....	26.	

**Manufacturer and Distributor Information**

27. List the manufacturer(s) and/or distributor(s) from whom you purchased bingo supplies, pull tabs, punchboards, and/or tip boards. Attach additional sheets if necessary.

Name	Address	City	State	Zip Code	License Number

**Financial Information**

28. Where are the charity gaming financial records maintained?

Address			
City	State	Zip Code	

29. Name, address, and telephone number of the person maintaining these records.

Name			
Address			
City	State	Zip Code	Daytime Telephone Number (     )

30. Organization's Banking Information (Attach additional sheets if necessary.)

Name of Bank			
Street Address			
City	State	Zip Code	County
Name of Account	Account Number	Type of Account (Checking, savings, CD)	
Name of Gaming Account	Account Number	Type of Account (Checking, savings, CD)	

(Turn the page) ➞

License Renewal Fees	
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You must pay a renewal fee if you want to renew your organization's Annual License. This fee is based on the gross income from your gaming events and related activities. Failure to provide this information will result in delays in licensing.

\$

Find this amount on the chart below in order to determine the dollar amount of your license renewal fee. The corresponding fee is the amount you must send with this financial statement in order to continue conducting your bingo events.

If the amount on Line A of Section B is:		
At least	But Less Than	The renewal fee is:
\$ 0	\$ 15,000	\$ 25
\$ 15,000	\$ 25,000	\$ 75
\$ 25,000	\$ 50,000	\$ 200
\$ 50,000	\$ 75,000	\$ 350
\$ 75,000	\$ 100,000	\$ 600
\$ 100,000	\$ 150,000	\$ 900
\$ 150,000	\$ 200,000	\$ 1,200
\$ 200,000	\$ 250,000	\$ 1,500
\$ 250,000	\$ 300,000	\$ 1,800
\$ 300,000	\$ 400,000	\$ 2,500
\$ 400,000	\$ 500,000	\$ 3,250
\$ 500,000	\$ 750,000	\$ 5,000
\$ 750,000	\$ 1,000,000	\$ 6,750
\$ 1,000,000	\$ 1,250,000	\$ 8,500
\$ 1,250,000	\$ 1,500,000	\$ 10,000
\$ 1,500,000	\$ 1,750,000	\$ 12,000
\$ 1,750,000	\$ 2,000,000	\$ 14,000
\$ 2,000,000	\$ 2,250,000	\$ 16,250
\$ 2,250,000	\$ 2,500,000	\$ 18,500
\$ 2,500,000	\$ 3,000,000	\$ 22,500
\$ 3,000,000	\$ -----	\$ 25,000

☐ Check this box if you are not renewing your annual license.

Enter the amount of  
your renewal fee..... \$

If you are renewing your bingo license, you must send this amount with this form along with a completed Form CG-2R. Make your check from your gaming account payable to: Indiana Department of Revenue.

<b>Signature and Notary Statement</b>
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Under the penalty of perjury, I have examined this report and, to the best of my knowledge and belief, it is true, complete and correct. I also have attached charitable contribution listing, Schedule CG-DIST, if applicable.

 \_\_\_\_\_  
Signature of Presiding Officer

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Date

( )  
Daytime Telephone Number

Subscribed and sworn to before me, a Notary Public in and for \_\_\_\_\_ County, State of Indiana,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

 \_\_\_\_\_  
Notary Public, Written Signature

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Notary Public, Printed Name

My Commission Expires: \_\_\_\_\_ County of Residence: \_\_\_\_\_

Mail the completed report with all attachments and the remittance for the renewal license to:  
Indiana Department of Revenue, Charity Gaming Section, 100 N. Senate Ave., Indianapolis, IN 46204

## Do Not Send Cash

# Instructions for the Income and Expense Summary and Charitable Contribution Information Section of Form CG-8

IC 4-32-9-17 provides that an organization must maintain a separate and segregated bank account to deposit **all** gaming funds. All expenses attributed to the gaming event and all use of proceeds disbursements, must be paid from this separate account.

Excess money in the charity gaming account may **only** be used for the lawful purposes of the organization itself and/or distributed to other nonprofit organizations. This money should be transferred to the general account of the organization and distributed accordingly.

## Gross Income

Your organization needs to report gross income from all sources of gaming-related activities. Gross income is total receipts without any adjustments for payouts and/or any other type of expense. Gross income is not the income that you will "bank" at the end of the evening; it is the money your organization receives before any payouts or prizes.

## Expenses

Organizations need to report gaming-related expenses. Gaming -related expenses are expenses which are directly related to gaming. Examples include prize payouts, newspaper advertisements for your weekly bingo events, and the rental of a bingo blower. These expenses **must** be paid from the charity gaming account.

## Charitable Contributions

Organizations must report the portion of the gaming income which was distributed for charitable purposes.

**Line 25A - Other Distributions (Donation)** - Report the amount of money which was given to other charities and nonprofit organizations. **Do not include the amount given to your own organization on this line (see line 25B instructions).**

You will need to attach Form CG-DIST. You have to list on this form the name of the organization/individual to whom the donation was given, their federal identification or social security number and/or nonprofit taxpayer identification number, and the date and amount of the donation.

**Line 25B** - This is the amount spent for the exempt purpose of your organization. A detailed listing of how these funds were spent and were set aside for a specific use should be kept with your records.

You must show the amount of money transferred by your organization from the gaming account to your general fund, and provide a list of the expenses not related to use of proceeds. Failure to provide this information will delay the approval of your license. Additional information may be requested.

**Line 25C - Total Donations** - Add lines 25A and 25B and enter the result here.